



Carroll County Board of Elections



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Carroll County Board of Elections Board Minutes March 20, 2024

Present

Board

Samuel Foster, President, in person
Karen Donaldson, Vice-President, in person
Carol Coley, Secretary, in person
Mitch Edelman, Member, in person
Ben Watson, Member, in person
Jay Gullo, Attorney, in person

Staff

Erin Perrone, Director, in person
Jennifer Bartholow, Acting Deputy Director, in person
Kimberly Jones, Election Program Supervisor II, virtual
Mia Faber, Election Program Supervisor, virtual
Isaac Nogueron, Election Program Assistant, virtual

Public

Katherine Adelaide, Carroll County Republican Central Committee, in person
Cheryl Steinbacher, Co-Chair, League of Women Voters, Carroll County, in person
Steve Whisler, Carroll County Board of Education Member, virtual

Call to Order & Declaration of Quorum

Mr. Foster called the meeting to order at 10:00 am and declared a quorum was present.

Welcome

Mr. Foster welcomed those in attendance and introduced the members of the public, Ms. Adelaide, and Ms. Steinbacher, who were present.

Additions to the Agenda

Mr. Foster asked if any there were any additions to the agenda. There were no additions to the agenda. The closed meeting was removed from the agenda.

Approval of Minutes

The Board approved the minutes from the February 21, 2024, meeting on a motion from Ms. Donaldson, seconded by Ms. Coley. The motion carried unanimously.

Correspondence

Ms. Perrone stated that there was no new correspondence to share.

Attorney Report

Mr. Gullo explained that he is still waiting to follow up on the Memorandum of Understanding (MOU) regarding voting irregularities because the State has not finalized it. Mr. Gullo discussed the State process, and the board recommended following up with Mr. Shoemaker.

Mr. Gullo updated the Board on the litigation in Wicomico County.

Mr. Gullo advised the Board that when Ms. Perrone meets with law enforcement on April 16th to obtain a second direct point of contact besides Sheriff DeWees in case of emergent situations.

Election Director's Report

Ms. Perrone reminded the Board members that they will be contacted by Kristy Bixler from Carroll County Government regarding their new badges. The badges will have expiration dates noting the end of their term.

Public Information Requests

- Request from James P Randisi (Towson) – response sent on 2/22/2024
- Request from Christopher Gleason (For the Justice Society) – response sent on 02/27/2024
- Request from Christopher Gleason (For the Justice Society) – requested on 2/29/2024. This request requires a cost estimate to be submitted.

Important Meetings and Events

- February 26th – Meeting with transportation company who delivers the voting equipment to the polling locations
- March 6th – Election Judge Training Starts!
- March 18th – Call center begins
- March 20th – Narcan Training with Health Department at 9:00 a.m.
- March 21st – SBE/LBE Collaboration Meeting hosted by SBE followed by the Election Director Internal Planning Meeting
- March 29th – County buildings closed for Good Friday. State is open so the staff will telework
- April 9th – Carroll Community College – “Voting Experience” from 10 am to 2 pm – partnership with League of Women Voters
- April 16th – Meeting with Sheriff's Department

Voter Registration

- Monthly statistical reports are available on our website. The link to the reports is <https://elections.carrollcountymd.gov/monthlyStats.aspx>.
- Nonpartisan Voter Postcard Mailing – ready next week, in mail by 4/1

- Deadline to register to vote and change party affiliation – Tuesday, 4/23
- Same day registration during early voting and on election day
- ERIC batches – deadline 3/20/2024 – TODAY! This has been completed.
- Day to day electronic batches and processing mail
- Underage Letters mailed

Ballots

- Proofing – completed the first week of March
- Samples are posted on our website. The link to the sample ballots is <https://elections.carrollcountymd.gov/sampleBallot.aspx>
- 98 ballot styles – all one-page ballots and many just the front side of the page

Mail-in Ballots

- Monday, 3/25 – first UOCAVA mailing of mail-in ballots
- Wednesday, 3/27 – first domestic mailing of mail-in ballots
- Friday, 3/29 – second UOCAVA mailing of mail-in ballots
- Saturday, 3/30 – 45 day UOCAVA deadline
- Ballots will be mailed every Wednesday and Friday until Monday, 5/6

MIB Requests

Date	Total MIBs	Domestic	UOCAVA	Non Perm MIBs	Perm MIBs	Mailed	Web Delivery	Large Print
10/10/2023	10,491	10,447	44	-	10,416	9,289	1,201	1
11/08/2023	10,501	10,458	43	79	10,422	9,286	1,214	1
12/06/2023	10,482	10,439	43	87	10,395	9,268	1,213	1
01/10/2024	10,488	10,442	46	95	10,393	9,272	1,215	1
02/14/2024	14,461	14,397	64	1,635	12,826	12,896	1,564	1
03/13/2024	15,330	15,252	78	2,034	13,296	13,698	1,631	1
Change since previous month	+869	+855	+14	+399	+470	+802	+67	0

Ballot Drop Boxes

- Delivery Schedule – Wednesday, March 27, 2024
 - Westminster Senior Center – around 7:57 am
 - Office – around 8:15 am
 - Coppermine Pantherplex – around 8:49 am
 - Taneytown Senior Center – around 9:36 am
 - South Carroll Senior Center – around 1 pm
 - Mt Airy Senior Center – around 1:54 pm
- Daily pickups – beginning Monday, April 1st

Early Voting Centers/Polling Places

- Renting tables and chairs

Election Judges

- Training Classes
- Recruitment update
 - Ms. Bartholow stated that the current election judge needs are – 48 for election day and 30 for early voting.
- Active Shooter Training
 - The active shooter training will be conducted by the Sherriff's Department and held at the public training facility located at 50 Kate Wagner Rd, Westminster on Wednesday, April 3rd at 10 am or 6 pm, and Saturday, April 6th at 10 am.

IT/Warehouse

- Integral part of election judge training – Kim, Eduardo and Isaac
- Received the test decks from the mail-in vendor (Taylor)
- Working on the L&A on the scanners used during the mail-in ballot canvasses
 - All 98 ballot styles are pre-marked and then scanned to make sure the scanners are accurate for MIB canvass.

Personnel

- Deputy Director Recruitment
 - The job opening closed on March 8th. On March 25th two people will be interviewed and plan to make an announcement soon.
- County Tech
 - Lukas Faber will be the county tech helping in the office and warehouse.

Budget/County

- New building update
 - Meeting with cleaning company to get estimates.
- Sample Ballot Procurement Approval
 - Strategic Factory won the bid.
- FY25 Budget
 - Ashleigh Smith emailed what the cuts to the budget would be.

2024 Board Meetings

- April 17, 2024 – Heather DeWees will be swearing in the Board of Canvassers
- No Meeting in May
- June 19, 2024 – Need to reschedule – this is a holiday
- July 17, 2024
- No Meeting in August
- September 18, 2024
- October 16, 2024

2024 Election Save the Date!

- DRAFT – Board Schedule and Evaluations for the primary election
- April 1 – May 14, 2024 – Drop Box Pick-Ups

- April 22, 2024 – First Mail-In Ballot Canvass
- May 2-9, 2024 – Presidential Primary Early Voting
- May 14, 2024 – Presidential Primary Election Day
- May 16, 2024 – Mail-In Ballot Canvass
- May 22, 2024 – Provisional Ballot Canvass
- May 24, 2024 – Final Canvass & Certification
- September 30 – November 5, 2024 – Drop Box Pick-Ups
- October 15, 2024 – First Mail-In Ballot Canvass
- October 24-31, 2024 – Presidential General Early Voting
- November 5, 2024 – Presidential General Election
- November 7, 2024 – Mail-In Ballot Canvass
- November 13, 2024 – Provisional Ballot Canvass
- November 15, 2024 – Final Canvass & Certification

Unfinished Business

There is no unfinished business to report.

New Business

There was no new business to present.

Disclosure of Campaign Contributions

Ms. Coley reported donations of \$100 to Amanda Jozkowski and \$100 to Muri Dueppen.

Date of Next Meeting

The next board meeting will be held on Wednesday, April 17, 2024, at 10:00 am.

Adjournment

The motion for adjournment was made by Mr. Edelman. Ms. Coley seconded the motion. The meeting was adjourned at 11:05 am.